- 3. The Staff Sergeant and/or the Detective Sergeant may, after reviewing an Occurrence, decide that further follow-up can and should be conducted by the originating Officer. The Staff Sergeant and/or the Detective Sergeant shall return the Occurrence to the originating Officer in such instances.
- 4. Follow-up investigations, other than as listed in section O.1, shall generally be assigned to the Criminal Investigation Bureau or other specialized bureaux. The on-duty Staff/Detective Sergeant may assign an Officer to any Occurrence that requires immediate attention or emergency conditions.

Note: This does not preclude the originating Officer being assigned the Occurrence for follow-up.

- 5. When Occurrences are returned to the original investigating Officer as noted in sections O.1 and O.2 of this directive, the Officer's Supervisor shall be responsible for ensuring that the investigation is completed prior to the assigned due date.
- 6. Where follow-up investigation is required, the investigating uniform Officer shall be responsible for reporting the Occurrence, in detail, on the D.D.S./D.D.E. System.

Note: Nothing in this section is intended to preclude members of the uniform bureaux from seeking assistance, on any matter, from members of the Criminal Investigation Bureaux. In fact, such interaction is encouraged.

- 7. Follow-up investigations are generally assigned to an investigator in a specialized area, but this does not preclude the initial investigating Officer from being assigned a follow-up investigation.
- 8. Follow-up investigation shall include, but not be limited to, the following steps:
 - (a) review and analyze all previous reports prepared in initial investigations;
 - (b) contact principals involved, (witnesses, complainants, victims), to review and update previous information obtained (Victim Services volunteers may be used when appropriate);
 - (c) conduct additional interviews;
 - (d) check records of this Service and other agencies;
 - (e) seek additional information from Officers, informants etc.;
 - (f) review Centre of Forensic Science, Forensic Identification Services and other technical results, if any;
 - (g) disseminate information as required (bulletins, memorandums, news media, Crime Stoppers, etc.);
 - (h) attend parades periodically, to update uniform personnel on major incidents, trends, wanted persons, or vehicles, etc.;
 - (i) plan, organize and conduct searches;
 - (j) identify/apprehend or interview suspects;

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