

activities and initiatives of Victim Services, at least annually;

- (ii) ensuring that a copy of the Victim Services of Peel Annual Report is made available upon demand; and,
 - (iii) utilizing other suitable means of communicating the mandate of Victim Services, which will serve to up-date and re-orient all members, at least annually; and,
- (g) through their active participation and support of Victim Services of Peel, maintain a liaison with other criminal justice agencies and governmental and non-governmental agencies, and organizations concerned with victim/witness needs and rights;
- (h) provide information regarding such agencies, as outlined in section L.1.(g) of this directive, to the Training Bureau and the Regional Family Violence Coordinator; and,
- (i) obtain or perform an analysis of victim and witness needs, and available services within the Region of Peel at least bi-annually, which shall include:
- (i) the extent and major types of victimization within the Region of Peel;
 - (ii) an inventory of the information and service needs of victims and witnesses in general (e.g. attempt homicide or attempt suicide survivors) and special victims, such as those victimized by domestic violence, abuse and neglect (particularly children and the elderly), sexual crimes and impaired drivers;
 - (iii) victim assistance and related community services available within the Region of Peel; and,
 - (iv) the identification and a prioritized approach to needs that are identified as being unfulfilled.

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M. Training Bureau

1. Training Bureau personnel shall:

- (a) ensure that all members are provided with information upon hiring regarding existing support of counselling programs available to members;
- (b) ensure that consideration is given to victim and witness issues when developing and implementing training initiatives;
- (c) maintain a current listing or directory of the names, phone numbers and locations of support groups and services available in the community as provided by the Regional Family Violence Coordinator; and,
- (d) endeavour to utilize community support groups to enhance or assist in the training process.

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N. Regional Family Violence Coordinator

1. The Regional Family Violence Coordinator shall: