

4. Where the victim is a member of this Service, the member's Division/Bureau/ Unit Head shall ensure that:
- (a) in all cases involving line of duty death or serious injuries, the member's immediate family is:
 - (i) notified in a timely, personal manner;
 - (ii) transported to and assisted while at the hospital, as appropriate;
 - (iii) supported at the funeral and burial, as appropriate;
 - (iv) assisted with legal and benefits matters;
 - (v) provided access to counselling regarding finances and other possible problems;
 - (vi) supported during criminal proceedings, if any; and,
 - (vii) given long-term contact to address their changing needs; and,
 - (b) in all cases the members and/or their family are encouraged to contact the member's Association, the Member's Assistance Program (M.A.P.) or the Peer Counselling Program.

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G. Victim/Witness Follow-Up

1. In addition to the requirements as set out in section F.1. of this directive, Officers conducting follow-up investigations shall be aware of the ongoing and changing needs of victims and witnesses, particularly those of violent or traumatic incidents. In such cases, Officers shall:
- (a) personally or by request through Victim Services, make periodic contact with these persons to determine if Victim Services may be of assistance and document such contacts in the Occurrence Report or the Officer's notes;
 - (b) wherever possible, schedule interviews or other required appearances at the convenience of the victim or witness, and provide or assist in arranging transportation, if necessary;
 - (c) advise the victim/witness of the progress of the investigation relative to the crime and, where feasible, notify them of the culprit's arrest, charges and custody status;
 - (d) advise the victim/witness of the protection available to prevent unlawful intimidation;
 - (e) when considering the release of an accused pursuant to sections 497 and 498 of the Criminal Code, consider the safety and security of any victim or witness to the offence;
 - (f) where the safety of the victim is an issue, and the accused/suspect is released other than a bail hearing, ensure the victim is notified of the release and any conditions, at the earliest opportunity;

Note: The Officer-in-Charge (O.I.C.) of the investigation may, at the discretion of their Staff Sergeant, work in conjunction with Victim Services to make notification to the